

AGENDA – JULY 21, 2016
MEETING OF MAYOR AND COUNCIL
7:00 PM

* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE

* CALLING OF THE ROLL

Mayor Slavicek
Councilman Karczewski
Councilman Dzingleski
Councilman Hackett
Councilman Peckham
Councilman Perez
Councilman Reid

* OPEN PUBLIC MEETINGS ACT STATEMENT

* PUBLIC PORTION

* CONSENT AGENDA - RESOLUTION #2016 -143

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector
RESOLUTIONS:

2016 – 136 Resolution requesting Approval of Items of Revenue and Appropriation (NJSA 40A4-87)
137 Resolution requesting Approval of Items of Revenue and Appropriation (NJSA 40A4-87)
138 Acceptance of resignation of Chief Financial Officer – Denise Jawidzik
139 Appointment of Chief Financial Officer – Denise Marabello
140 Payment of bills
141 Appointment of Deputy Court Clerk – Lori A. Kartelias
142 Deferred Compensation Plan

* APPROVAL OF MINUTES

JUNE 15, 2016

* REPORT OF MAYOR, COMMITTEES, BOROUGH ATTORNEY,
PUBLIC WORKS, PUBLIC SAFETY COMMITTEES

* ORDINANCE 2016-2 – Second Reading of Capital Ordinance

Capital Ordinance providing for various Capital Equipment, and appropriating \$53,000 therefor,
Authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

* CLOSED SESSION – RESOLUTION # 2016 - 144

* ADJOURNMENT

REPORT OF MUNICIPAL CLERK

JUNE, 2016

SANDRA BOHINSKI

	Copies	Mar Lic	Plng Bd	Towing	Licenses	Indlrd RegRecycling	Recycling	Vacant
Kasubinski	\$10.00		<u>\$10.00</u>					
Simonelli	\$28.00	<u>\$28.00</u>						
Power	\$100.00				\$100.00			
Vivont	<u>\$60.00</u>				<u>\$60.00</u>			
Total	\$198.00	\$28.00	\$10.00		\$160.00			

Cat and

Dog License \$192.00

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: June 2016

DATED: 7/5/2016

TAXES 2015 2,538.73
TAXES 2016 37,459.83
TAXES 2017

INTEREST 778.46
COSTS

PROPERTY MAINTENANCE
RETURN CHECK FEE
SEARCH PRINTOUTS 10.00
DUPLICATE BILL FEE
SUBTOTAL W/O PREMS

MISC.
TOTAL 40,787.02

TAX COLLECTORS TRUST

PRIOR BALANCE
RECEIPTS

TTL 15,636.89 ****
7,727.88
23,364.77

DISBURSEMENTS

PREM
TTL

800.00
4,497.30
5,297.30

BALANCE
PREMIUM BALANCE

18,067.47
18,067.47 ****

Tina McDermott

TINA McDERMOTT
TAX COLLECTOR

ADJUSTMENTS

Seniors allowed -250.00
Seniors/Dis Disallowed 1,000.00
750.00

CLOSING BALANCES

	DEBIT	CREDIT	NET
2016	70,912.67	(33,186.32)	37,726.35
2015	77,577.48	0.00	77,577.48

***** No access to bank statements so approximation based on credits/debits- no interest added or bank charges

TAX COLLECTOR'S TRUST ACCOUNT - BOROUGH OF HELMETTA					*** an approximation since never seeing actual statement...ever		
DATE	CK#	SOURCE	NATURE OF ITEM	CK AMT	DEP AMT	BALANCE	NOTES
2/12/16		12-00019	Lien redemption		\$33,349.41	\$31,593.33	
2/18/16		12-00012	Lien redemption		\$6,275.05	\$64,942.74	
2/18/16		15-00011	Lien redemption		\$1,036.93	\$71,217.79	
2/18/16		15-00009	Lien redemption		\$2,798.25	\$72,254.72	
2/18/16		15-00017	Lien redemption		\$2,448.28	\$75,062.97	
2/23/16	238	FWDSL & ASSOC	PRIN -12-00019	\$33,339.41		\$77,501.25	358.91 PAYOFF, BALANCE TO W&S
2/23/16	239	FWDSL & ASSOC	PREM-12-00019	\$7,500.00		\$44,161.84	
2/23/16	240	HELMETTA BORO	W&S CURRENT	\$2,089.37		\$36,661.84	
2/26/16		15-00010	Lien redemption		\$1,191.88	\$34,572.47	
2/26/16	241	HELMETTA BORO	W&S CURRENT	\$182.51		\$35,764.35	
3/3/16		TRANSFER	FROM W&S		\$188.77	\$35,581.84	
3/4/16		15-00014	Lien redemption		\$990.10	\$35,770.61	
3/4/16	242	HELMETTA BORO	Dup bill fee-15-00014	\$5.00		\$36,760.71	
3/9/16		13-00019	Lois Nemec-Lien redm		\$4,263.11	\$36,755.71	
3/9/16		15-00015	Kevin Deandrea-Lien redm		\$6,175.73	\$41,008.82	
3/15/16	243	FWDSL & ASSOC	PRIN -12-00012	\$6,275.70		\$47,184.55	
3/15/16	244	FWDSL & ASSOC	PREM 12-00012	\$600.00		\$40,908.85	
3/15/16	245	DSHC ENT	PRIN - 15-00015	\$6,175.73		\$40,308.85	
3/15/16	246	DSHC ENT	PREM 15-00015	\$2,400.00		\$34,133.12	
3/22/16	247	US BANK PROCAPIII	PRIN 13-00019	\$4,463.43		\$31,733.12	
3/22/16	248	US BANK PROCAPIII	PREM 13-00019	\$800.00		\$27,279.69	
3/24/16		13-00016	Lien redemption		\$3,490.16	\$26,479.69	
3/31/16		15-00011	Lien redemption		\$43.00	\$29,969.85	
3/31/16		15-00017	Lien redemption		\$43.00	\$30,012.85	
3/31/16		15-00010	Lien redemption		\$43.00	\$30,055.85	
3/31/16		15-00009	Lien redemption		\$43.00	\$30,098.85	
3/31/16		16-00005	Lien redemption		\$1,416.68	\$30,141.85	
4/13/16		12-00020	Lien redemption		\$6,928.96	\$31,558.53	
4/14/16	249	US Bank PC6 Sterling	Prin 15-00017	\$401.90		\$38,487.49	
4/14/16	250	US Bank PC6 Sterling	Prem 15-00017	\$1,300.00		\$38,085.59	
4/14/16	1001	US Bank PC6 Sterling	Prin 15-00011	\$1,079.93		\$36,786.59	
4/14/16	1002	US Bank PC6 Sterling	Prem 15-00011	\$1,000.00		\$35,705.66	
4/14/16	1003	US Bank PC6 Sterling	Prin 15-00009	\$2,841.25		\$34,705.66	
4/14/16	1004	US Bank PC6 Sterling	Prem 15-00009	\$800.00		\$31,864.41	
4/14/16	1005	US Bank PC6 Sterling	Prin 15-00014	\$985.10		\$31,064.41	
4/14/16	1006	US Bank PC6 Sterling	Prem 15-00014	\$700.00		\$30,079.31	
4/26/16	1009	US BANK PROCAPIII	Prin 13-00016	\$3,490.16		\$29,379.31	
4/26/16	1010	US BANK PROCAPIII	Prem 13-00016	\$200.00		\$25,889.15	
4/26/16	1011	FWDSL & ASSOC	PRIN -12-00020	\$6,928.96		\$25,689.15	
4/26/16	1012	FWDSL & ASSOC	PREM 12-00020	\$900.00		\$18,760.19	
4/26/16	1013	US Bank PC6 Sterling	Prin 15-00005	\$1,423.30		\$17,860.19	
4/26/16	1014	US Bank PC6 Sterling	Prem 15-00005	\$800.00		\$16,436.89	
5/17/16		13-00007	13-00007		\$3,603.51	\$15,636.89	
6/2/16	1015	13-00007	Prin 13-00016	\$3,432.93		\$19,240.40	3,432.93, prem 100.00
6/2/16	1016	13-00007	Prem 13-00016	\$100.00		\$15,807.47	
VOID	1007	US Bank PC6 Sterling	Prin 15-00010			\$15,707.47	
6/8/16	1008	US Bank PC6 Sterling	Prem 15-00010	\$700.00		\$15,007.47	
6/8/16	1017	US Bank PC6 Sterling	Prin 15-00010	\$1,064.37		\$13,943.10	
6/30/16		15-00012	Lien redemption		\$2,129.36	\$13,943.10	
6/30/16		15-00007	Lien redemption		\$1,995.01	\$16,072.46	
						\$18,067.47	

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BOROUGH OF HELMETTA
Cash Receipts Totals from 06/01/16 to 06/30/16

Page No: 1

Range: Block: First to Last
Lot:
Qual:
Range of Codes: First to Last
Range of Batch Ids: First to Last
Range of Sections: First to Last
Range of Spec Tax Codes: First to Last
Payment Type Includes: Tax: Y Sp Charges: Y
Animal: N Misc: Y
Payment Method Includes: Cash: Y Check: Y
Print Miscellaneous w/Block/Lot/Qual: N

Range of Accounts: First to Last
Range of Years: First to 2017
Range of Periods: 1 to 12
Range of Dates: 06/01/16 to 06/30/16
Name to Print: Bill To
Print Ref Num: N Print Utility w/Block/Lot/Qual: N
Lien: N Sp Assmnt: Y Water: N Sewer: N
Credit: Y Range of Installment Due Dates: First to Last
Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal 2015	2016	2017	Interest	Total
001 Property Taxes	96	0.00	2,538.73	37,459.83	0.00	778.46	40,777.02
Tax Payments	96	0.00	2,538.73	37,459.83	0.00	778.46	40,777.02
013 METER READING	4	80.00	0.00	0.00	0.00	0.00	80.00
022 DUPLICATE BILL	2	10.00	0.00	0.00	0.00	0.00	10.00
Misc Payments	6	90.00	0.00	0.00	0.00	0.00	90.00
Payments Total:	102	90.00	2,538.73	37,459.83	0.00	778.46	40,867.02
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	102	90.00	2,538.73	37,459.83	0.00	778.46	40,867.02

Total Cash: 400.00
Total Check: 40,467.02
Total Credit: 0.00

meter reads
80.00

40,787.02

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BOROUGH OF HELMETTA
Adjustment Report By Block/Lot/Qual

Page No: 1

Range: Block: First to Last Bill Year Range: 2016 to 2016 Adjust Code Range: First to Last
Lot: Bill Period Range: 1 to 4 Name/Location To Print: Owner Name
Qual: Date Range: 06/01/16 to 06/30/16 Page Break After Totals: N
System Date Range: 06/01/16 to 06/30/16 Include Adjustment Type: All
Include: Tax: Y Sp Charges: Y Lien: Y Special Assessment: Y

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2016							
051	Src Allowed	1	250.00-	0.00	0.00	250.00-	0
063	Transfer Overpayment	4	0.00	0.00	0.00	0.00	0
		5	250.00-	0.00	0.00	250.00-	0
Totals for All Years:							
051	Src Allowed	1	250.00-	0.00	0.00	250.00-	0
063	Transfer Overpayment	4	0.00	0.00	0.00	0.00	0
		5	250.00-	0.00	0.00	250.00-	0

+ 1000.00 (4)
Disallowed

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BOROUGH OF HELMETTA
Totals Only Tax Account Status Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
Lot: Bill Year Range: 2016 to 2016 Include Prior Yr/Prd In Balance: Y
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
As Of Date: 06/30/16 Assessed Value/SPTX Code Year: 2016

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,277,223.34	1,277,219.92	0.00	0.00	2,554,443.26
Added/Omitted	2,224.13-	2,224.13-	0.00	0.00	4,448.26-
Other Billing	1,500.00	110,745.60-	500.00	6,347.59	102,398.01-
Balance Adjustments (Prin)	5,444.67-	1,033.94-	2,778.27-	11,756.73-	21,013.61-
Payments (Prin)	1,237,816.28	1,126,291.84	24,748.91	0.00	2,388,857.03
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	33,238.26	36,924.41	27,027.18-	5,409.14-	37,726.35
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	33,238.26	36,924.41	27,027.18-	5,409.14-	37,726.35
Payments (Intr)	1,763.62	641.67	0.00	0.00	2,405.29
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 77,577.48
Current Balance: 37,726.35
Total Balance: 115,303.83

2016 DEDUCTIONS

Number of Accts:	1019	Senior Citizen	8
Land Value:	83,418,344	Disabled Person	8
Improvement Value:	114,034,890	Surviving Spouse	0
Limited Exemptions:	0	Veteran	55
Net Taxable Value:	197,430,330	Widow of Veteran	6

NOTE: Zero balance accounts ARE included on the total pages.

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2016/1 - 2016/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	2,573,693.26	
Added	739.79	
Omitted	5,188.05-	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>6,347.59</u>	
TOTAL LEVY		2,575,592.59

2016 DEDUCTIONS

Senior Citizen	(8) x 250.00	2,000.00	
Disabled Person	(8) x 250.00	2,000.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(55) x 250.00	13,750.00	
Widow of Veteran	(6) x 250.00	<u>1,500.00</u>	
TOTAL DEDUCTION AMOUNTS 2016/1 - 2016/4			(19,250.00)

TOTAL LEVY TO BE COLLECTED

2,556,342.59

COLLECTIONS

Prepaid from Prior Year (before 01/01/16)

001 Property Taxes	<u>22,598.80</u>	
Total from Prior Year		22,598.80

Current Year (01/01/16 - 12/31/16)

001 Property Taxes	2,358,430.17	
006 LIENHOLDER TAXES	<u>7,828.06</u>	
Total Current Year		2,366,258.23

Subsequent Year (after 12/31/16)

Total Subsequent Year	<u>0.00</u>	
		2,388,857.03

TOTAL COLLECTIONS

NSF REVERSALS

TOTAL NSF REVERSALS

0.00

TOTAL COLLECTIONS less NSF REVERSALS

(2,388,857.03)

COLLECTOR ADJUSTMENTS

Debit

Credit

Net

Allow/Disallow

051 Src Allowed	0.00	500.00-	500.00-	1
052 Src Disallowed	1,000.00	0.00	1,000.00	4
053 Vet Allowed	0.00	0.00	0.00	0
054 Vet Disallowed	1,000.00	0.00	1,000.00	252
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	250.00	0.00	250.00	1
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	250.00	0.00	250.00	1
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Forclosures	0.00	0.00	0.00	
063 Transfer Overpayment	18,847.21	40,110.82-	21,263.61-	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmnt	0.00	0.00	0.00	

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnly	0.00	0.00	0.00	
078	Lien Trnf Exst Pnly	0.00	0.00	0.00	
079	Arrears Trnsfr Pnly	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LINEHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HR	HOMESTEAD REBATE	0.00	110,745.60-	110,745.60-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>21,597.21</u>	<u>151,356.42-</u>	<u>129,759.21-</u>	<u>260</u>

TOTAL ADJUSTMENTS

129,759.21-

BALANCE 2016/1 - 2016/4

Credit Balances

33,186.32-

Debit Balances

70,912.67

TOTAL BALANCE 2016/1 - 2016/4

37,726.35

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

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BOROUGH OF HELMETTA
Totals Only Tax Account Status Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
Lot: Bill Year Range: 2015 to 2015 Include Prior Yr/Prd In Balance: Y
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
As Of Date: 06/30/16 Assessed Value/SPTX Code Year: 2015

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,263,271.01	1,263,265.75	1,283,663.48	1,297,996.59	5,108,196.83
Added/Omitted	341.85	341.83	0.00	935.84	1,619.52
Other Billing	360.16	135,059.87	0.00	1,426.78	133,993.25
Balance Adjustments (Prin)	491.02	4,547.08	13,682.22	556.44	18,163.88
Payments (Prin)	1,249,693.49	1,117,085.73	1,277,566.46	1,272,063.82	4,916,409.50
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	14,050.23	16,009.06	19,779.24	27,738.95	77,577.48
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	14,050.23	16,009.06	19,779.24	27,738.95	77,577.48
Payments (Intr)	4,379.21	3,002.03	2,983.49	2,697.46	13,062.19
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 0.00
Current Balance: 77,577.48
Total Balance: 77,577.48

2015 DEDUCTIONS

Number of Accts: 1019
Land Value: 82,192,944
Improvement Value: 112,697,390
Limited Exemptions: 0
Net Taxable Value: 194,867,430

Senior Citizen 8
Disabled Person 8
Surviving Spouse 0
Veteran 55
Widow of Veteran 6

NOTE: zero balance accounts ARE included on the total pages.

TAX YEAR 2015/1 - 2015/4

TAX LEVY

Original (Original Billed + Deduction Amounts)	5,127,446.83	
Added	1,619.52	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY		5,129,066.35

2015 DEDUCTIONS

Senior Citizen	(8) x 250.00	2,000.00	
Disabled Person	(8) x 250.00	2,000.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(55) x 250.00	13,750.00	
Widow of Veteran	(6) x 250.00	1,500.00	
TOTAL DEDUCTION AMOUNTS 2015/1 - 2015/4			(19,250.00)

TOTAL LEVY TO BE COLLECTED

5,109,816.35

COLLECTIONS

Prepaid from Prior Year (before 01/01/15)		
001 Property Taxes	27,850.48	
Total from Prior Year		27,850.48

Current Year (01/01/15 - 12/31/15)		
001 Property Taxes	4,832,442.30	
006 LIENHOLDER TAXES	9,865.22	
Total Current Year		4,842,307.52

Subsequent Year (after 12/31/15)		
001 Property Taxes	41,023.07	
006 LIENHOLDER TAXES	5,228.43	
Total Subsequent Year		46,251.50

TOTAL COLLECTIONS

4,916,409.50

NSF REVERSALS

TOTAL NSF REVERSALS

0.00

TOTAL COLLECTIONS less NSF REVERSALS

(4,916,409.50)

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	250.00	750.00-	500.00-	2
052 Src Disallowed	500.00	0.00	500.00	1
053 Vet Allowed	0.00	0.00	0.00	0
054 Vet Disallowed	0.00	0.00	0.00	0
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	0.00	0.00	0.00	0
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Foreclosure	0.00	0.00	0.00	
063 Transfer Overpayment	47,457.46	28,839.52-	18,617.94	
064 Refund Overpayment	0.00	0.00	0.00	

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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069	Cancelled - Resolutn	0.00	454.06-	454.06-	
070	County Board Judgmt	0.00	720.32-	720.32-	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	1,676.78	0.00	1,676.78	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LINEHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HR	HOMESTEAD REBATE	0.00	134,949.71-	134,949.71-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>49,884.24</u>	<u>165,713.61-</u>	<u>115,829.37-</u>	<u>3</u>

TOTAL ADJUSTMENTS

115,829.37-

BALANCE 2015/1 - 2015/4

Credit Balances

0.00

Debit Balances

77,577.48

TOTAL BALANCE 2015/1 - 2015/4

77,577.48

July 5, 2016
07:26 PM

BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 4

COLLECTOR INTEREST ADJUSTMENTS	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

Water/Sewer Receipts Report

June 2016

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2015 Principal	\$ 2,133.52	\$ 2,052.78	\$ 4,186.30
2016 Principal	8,663.11	11,165.07	19,828.18
2017 Principal	-	-	-
Subtotal	10,796.63	13,217.85	24,014.48
Interest	<u>181.84</u>	<u>229.04</u>	<u>229.04</u>
Subtotal	10,978.47	13,446.89	24,425.36
Final Water Reads	80.00	-	80.00
NSF Returned Check	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$11,058.47</u>	<u>\$ 13,446.89</u>	<u>\$ 24,505.36</u>

Carol Feig
Utility Revenue Collector

RESOLUTION
#2016 - 136

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION (N.J.S.A. 40A:4-87)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$23,062.00, which item is now available as a revenue from the "Community Development Block Grant", and

Section 2

BE IT FURTHER RESOLVED that the sum of \$23, 062.00 is hereby appropriated under the caption "Community Development Block Grant".

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Dzingleski						
Carolán-Genthe						
Hackett						
Vacancy						
Vacancy						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 21, 2016.

SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2016 - 137

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION (N.J.S.A. 40A:4-87)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$6,035.34, which item is now available as a revenue from the "Drunk Driving Enforcement Fund", and

Section 2

BE IT FURTHER RESOLVED that the sum of \$6,035.34 is hereby appropriated under the caption "Drunk Driving Enforcement Fund".

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Peckham						
Perez						
Hackett						
Vacancy						
Vacancy						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 21, 2016.

SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2016 – 138

ACCEPTANCE OF RESIGNATION OF CHIEF FINANCIAL OFFICER
DENISE JAWIDZIK

BE IT RESOLVED, that effective August 1, 2016, Denise Jawidzik is resigning from her position as Chief Financial Officer; and

BE IT RESOLVED, that we gratefully appreciate her willingness to come forward and help us out;

NOW THEREFORE BE IT RESOLVED that the resignation of Denise Jawidzik be an is hereby accepted.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Peckham						
Perez						
Hackett						
Vacancy						
Vacancy						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 21, 2016.

SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2016 – 139

APPOINTMENT OF CHIEF FINANCIAL OFFICER DENISE MARABELLO

WHEREAS, Denise Jawidzik will resign from her position as Chief Financial Officer on August 1, 2016; and

WHEREAS, there is a need to fill such vacancy;

NOW THEREFORE BE IT RESOLVED, that effective August 1, 2016 Denise Marabello be and is hereby appointed to serve as Chief Financial Officer for the Borough of Helmetta. Her annual salary will be \$30,000 per year and will be prorated for the year 2016. Her term will end on December 31, 2017.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Peckham						
Perez						
Hackett						
Vacancy						
Vacancy						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 21, 2016.

SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2016 – 140

PAYMENT OF BILLS

BE IT RESOLVED, that all bills as shown on the bill lists shall be paid

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Peckham						
Perez						
Hackett						
Vacancy						
Vacancy						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 21, 2016.

SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2016 – 141

APPOINTMENT OF DEPUTY COURT CLERK

BE IT RESOLVED, that

LORI A. KARTELIAS

Be and is hereby appointed to serve as Deputy Court Clerk at the rate of \$20.00 per hour.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Peckham						
Perez						
Hackett						
Vacancy						
Vacancy						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 21, 2016.

SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION

2016 – 142

Deferred Compensation Plan

WHEREAS, in order to attract and retain qualified employees there exists a need to adopt and implement a DEFERRED COMPENSATION PLAN for the employees of the Borough of Helmetta (hereinafter referred to as "Employer"), which will provide employees the opportunity to enhance their financial security at retirement through savings of compensation on a deferred basis as provided by Section 457 of the Internal Revenue Code of 1986, as amended ("Code"); and

WHEREAS, in 2016 the Employer adopted a DEFERRED COMPENSATION PLAN provided by AXA-Equitable and assigned the plan identifier (66-PD- Equitable-053107) the Borough of Helmetta by the Division of Local Government Services; and is hereby adopted and signed by the employer

WHEREAS, the offering of additional investments from another contractor will provide additional retirement investment options to participating employees; and

WHEREAS, there is no direct financial cost to the Employer to adopt and implement an additional employee deferred compensation plan and Service Agreement

WHEREAS, the Employer solicited proposals from two or more contractors including AXA Equitable and Mass Mutual for the administration of the investments of funds under a DEFERRED COMPENSATION PLAN including providing Prototypical Plans and Service Agreements that meet the requirements of the Municipal, County and Authority Deferred Compensation Programs Rule N.J.A.C. 5.37;

WHEREAS, the following contractors submitted proposals:

AXA Equitable Life Insurance Company (hereinafter referred to as "AXA Equitable) and Mass Mutual and

WHEREAS, the Borough of Helmetta reviewed the proposals and met with representatives of the responding contractors of deferred compensation services; and

WHEREAS, it was deemed that Axa-Equitable has the ability to: (1) maintain complete records of accounts; (2) manage accounts with absolute fidelity; (3) provide advice concerning various categories of investments; and (4) provide continuing consultation to participants.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Helmetta that the Borough Administrator is hereby authorized to execute the Service Agreement (bearing the identifier: 66-SA-053107 assigned by the New Jersey Division of Local Government) with AXA Equitable for the provision of administrative and investment services.

BE IT FURTHER RESOLVED that the Borough Administrator is hereby designated as Local Plan Administrator for the administration of the DEFERRED COMPENSATION PLAN.

BE IT FURTHER RESOLVED that there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of AXA Equitable in the selection of AXA Equitable as contractor for the administration of the Service Agreement pursuant to N.J.A.C. Section 5:37-5.7.

BE IT FURTHER RESOLVED that the Borough of Helmetta is adopting a deferred compensation plan substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provision added by reason of The Small Business Job Protection Act 1996 (United State Public Law no.104-188), the Tax Payer Relief Act 2001 (United States public law no.105-34) and the Economic Growth and Tax Relief Reconciliation Act 2001 (United states public law no.107-16) , and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Internal Revenue code section 457. The use of the Ruling is for guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not to be considered precedent.

BE IT FURTHER RESOLVED that a certified copy of this resolution and all necessary required documents shall be submitted to the Director of the Division of Local Government Services within the State Department of Community Affairs for approval.

ROLL CALL VOTE:

Ayes:

Nays:

Abstain:

Absent:

I hereby certify the foregoing to be a true copy of
a resolution adopted by the council
for the Borough of Helmetta
at a meeting held on July 21, 2016

Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION

#2016 – 143

CONSENT AGENDA

The following routine and items will be read in unison as a Consent Agenda;

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector

RESOLUTIONS:

2016 – 136 Resolution requesting Approval of Items of Revenue and Appropriation (NJSA 40A4-87)

137 Resolution requesting Approval of Items of Revenue and Appropriation (NJSA 40A4-87)

138 Acceptance of resignation of Chief Financial Officer – Denise Jawidzik

139 Appointment of Chief Financial Officer – Denise Marabello

140 Payment of bills

141 Appointment of Deputy Court Clerk

142 Deferred Compensation Plan

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Peckham						
Perez						
Hackett						
Vacancy						
Vacancy						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 21, 2016.

SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
2016 - 144
CLOSED SESSION

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;
and

WHEREAS, the Governing Body wishes to discuss:

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski						
Dzingleski						
Carolan-Genthe						
Peckham						
Perez						
Reid						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on July 21, 2016.

SANDRA BOHINSKI, RMC
Municipal Clerk

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX**

CAPITAL ORDINANCE NO. 2016-2

**CAPITAL ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS
AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT, AND
APPROPRIATING \$53,000 THEREFOR, AUTHORIZED IN AND BY THE BOROUGH
OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

WHEREAS, the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") has determined to provide for various capital improvements and the acquisition of various capital equipment, and

WHEREAS, the Borough has available \$30,600 in the Borough's General Capital Improvement Fund, \$20,700 in the Borough's Water Capital Improvement Fund, and \$1,700 in the Borough's Sewer Capital Improvement Fund.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. The improvements described in Section 2 of this ordinance are hereby authorized as general capital, water capital and sewer capital improvements to be undertaken in and by the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough"). For the improvements or purposes described in Section 2, there is hereby appropriated \$53,000, said sum being inclusive of \$30,600 from the Borough's General Capital Improvement Fund, \$20,700 from the Borough's Water Capital Improvement Fund, and \$1,700 from the Borough's Sewer Capital Improvement Fund.

Section 2. The improvements hereby authorized to be undertaken consist of (i) various capital improvements, including the 2016 Road Project New Jersey Department of Transportation Design; and water tank repair, including cathodic protection, disinfection, and acquisition and utilization of corrosion control equipment; and (ii) the acquisition of various capital equipment, including fire equipment; police equipment; and computer equipment, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with contracts, plans, specifications or requisitions therefor on file with or through the Borough Clerk, as finally approved by the governing body of the Borough.

Section 3. The 2016 capital budget of the Borough will conform to the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. An aggregate amount not exceeding \$16,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 5. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 6. This ordinance shall take effect as provided by law.